

DELIVERY RECORD The 'All-in-One' is an alternative to this record

You decide how many food items you will probe or check per delivery

Date	Supplier/Food Items	Date Code	Temp	Corrective Action	Initials

Write your Critical Limits here :

	Critical Limit	Notes
Chilled Food		
Frozen Food		
Raw/Cooked/ Ready-to-eat foods		
Condition of food and date coding		
Allergy Awareness: Does the food delivered match the order and are you aware of the composition of the food? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Corrective Actions (if applicable):		

Corrective Action Examples:
<ul style="list-style-type: none"> Reject food Review supplier Review staff training

Have the corrective actions been carried out?

Yes / No / Not Applicable (delete as applicable)

Date checked by Manager/Supervisor

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Initials

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COLD FOOD RECORD

The 'All-in-One' is an alternative to this record

MONTH:

Temperature of Refrigerator/Chill/Cold Display – RECOMMENDED TWICE PER DAY Function/Temperature of Freezer – RECOMMENDED ONCE PER DAY											Corrective Actions	Initials
UNIT												
DATE	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM		
1st												
2nd												
3rd												
4th												
5th												
6th												
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25th												
26th												
27th												
28th												
29th												
30th												
31st												

Write your Critical Limits here :

	Critical Limit	Notes
Refrigerator(s)		
Chill(s)		
Cold Display(s)		
Freezer(s)		

Corrective Action Examples:
<ul style="list-style-type: none"> • Recheck temperature • Consider if food is safe to use • Dispose of food which may be contaminated • Review staff training • Call the engineer

Have the corrective actions been carried out?
 Yes / No / Not Applicable (delete as applicable)

Date checked by Manager/Supervisor

Initials
